



CWA Local 1180 Tuition Payment Program

Communications Workers of America (CWA) Local 1180 was one amongst three unions that founded the **School of Labor and Urban Studies (SLU)** and its predecessor, The Murphy Institute. Our longstanding relationship has offered higher education opportunities to several hundred CWA Local 1180 members each year.

CWA Local 1180's Tuition Payment Program sponsors **30 credits for eligible Ed Fund Participants seeking an undergraduate degree or certificate** and an **additional 30 credits (effective 1/1/23) for eligible Ed Fund Participants seeking a graduate degree or certificate**. Tuition and non-instructions fees are paid by CWA Local 1180 for up to two (2) courses each semester in either Labor or Urban Studies. You can find additional eligibility requirements

Ed Fund Participants must submit a **Tuition Voucher Request** for **each semester** they require SLU to invoice CWA Local 1180 for their tuition costs. Tuition Voucher Request open prior to the new semester and typically close once the enrollment period ends. It is recommended that Ed Fund Participants pay attention to the [published dates](#). [SLU's Academic Calendar](#) can also help students plan for the upcoming term.



COMMUNICATIONS WORKERS OF AMERICA (CWA) LOCAL 1180
TUITION VOUCHER PROGRAM
WITH
THE SCHOOL OF LABOR AND URBAN STUDIES (SLU)
REVISION DATE: AUGUST 21, 2024
EXTERNAL ORG ID 23847651

1. Purpose

The School of Labor and Urban Studies (“SLU”) provide CWA Local 1180 members (“Member”) with access to higher education opportunities in graduate or undergraduate programs. Communications Workers of America (“CWA”) Local 1180 offers tuition support Pursuant to this, the CWA Local 1180 Education Fund (“Ed Fund”) will cover the cost of approved coursework for eligible participants.

2. Tuition Benefits

- a. Eligibility and Coverage: The Ed Fund will sponsor up to 30 credits for eligible members pursuing an undergraduate degree or certificate AND an additional 30 credits for eligible members pursuing a graduate degree or certificate (effective 1/1/23).
- b. Tuition and non-instructional fees will be covered for up to two courses per semester in eligible course sections: **Labor Studies (LABR), Labor History (LHIS), Labor Politics (LPOL), Urban Studies (URB), Health Care Administration (HCA); Public Administration (PADM)**

3. Member Requirements

- a. To qualify for tuition benefits, members must be **active participants of CWA Local 1180 Education Fund** and,
- b. **Employed in a qualified title as of the first official day of the new semester.**



4. Tuition Voucher Request Process

- a. Enroll in up to two eligible course sections. Ed Fund Participants can certainly enroll in more than two courses but should know that CWA Local 1180 will only pay for two courses.
- b. Complete and submit a **Tuition Voucher Request** [online](#). **Please allow up to 60 days for verification of eligibility.**
 - o Be sure to submit the request before the enrollment period ends, as late submissions may not be honored. CWA Local 1180 members who do not submit a Tuition Voucher Request for review and approval will generally be responsible for their tuition, as the Education Fund will not cover the cost.
- c. **Submit a Tuition Voucher Request each semester for SLU to bill CWA Local 1180 for tuition costs.**
- d. If the Education Fund denies a Voucher Request, for whatever reason, the student will be responsible for resolving their balance by other means. Please be advised that students remain financially responsible for any courses dropped on or after the first official day of the semester.

5. Tuition Payments

Ed Fund Participants are encouraged to take their studies seriously, as dropped or failed courses will result in financial liability.

- a. **Undergraduate Benefits:**
 - o Covers up to two courses per semester (no credit limit per course).
 - o Requires a minimum grade of **D or better**.
 - o No payment for courses resulting in grades of F, Withdrawal (W), or Incomplete (INC).
 - o Payments will not exceed the 30-credit maximum. The CWA Local 1180 Education Fund will not pay for undergraduate courses beyond 30-credits.
- b. **Graduate Benefits:**
 - o Covers up to two courses per semester (no credit limit per course).
 - o Requires a minimum grade of **C or better**.
 - o No payment for courses resulting in grades of F, Withdrawal (W), or Incomplete (INC).



- Payments will not exceed the 30-credit maximum. The CWA Local 1180 Education Fund will not pay for graduate courses beyond 30-credits.
- c. Participants must notify the [SLU Bursar's Office](#) if a course is rescored or if an INC grade is resolved and now meets the requirement for payment by the Ed Fund. Payments will be subject to available credit caps.

6. Financial and Academic Accountability

- a. The CWA Local 1180 Education Fund will cancel tuition payments if the participant:
 - Drops or withdraws from courses.
 - Fails to meet the minimum grade requirements.
 - Does not complete assigned Community Service Projects (CSP).
 - Was not an active Education Fund participant or employed in a qualified title as of the first official day of the semester.
- b. CWA Local 1180 reserves the right to deny or cancel tuition payments for any reason, including but not limited to providing false information, academic dishonesty, misconduct, or other violations of policies and regulations.

My signature below indicates that I have read and understand the terms of CWA Local 1180's Tuition Payment Program and agree to comply with them.

Print Full Name

EMPL ID

Signature

Date