

JOBS DIGEST

INTRODUCTION

SLU's Office of Career Services and Professional Development job digest provides a list of job and internship opportunities for current SLU students and alumni. The digest also highlights upcoming career events.

Need advice with resume building, interviewing tips or other professional development related guidance? Our Career Specialists are available via Handshake for 1:1 appointments to provide support! All SLU students are eligible to access Handshake, this includes new students, current students, as well as alumni. Handshake is also available to undergraduate, graduate, and students enrolled in certificate programs. In addition, Handshake has an extensive roster of open job opportunities.

Feel free to visit the Handshake website and register your account [here](#).

For faculty, staff, and other partners, please share job opportunities with us at careerservices@slu.cuny.edu

CAREER SERVICES UPDATES



The Office of Career Services and Professional Development has a full line-up of events for the semester. To register for events, sign up for career coaching appts, and stay up to date, click [here!](#)

UPCOMING EVENTS

2/8/2025 - Meet our Career Specialists and learn more about Career Services as well as how to access your Handshake account at our Intro to Career Services & Handshake workshop. Register [here!](#)



FROM THE CAREER SERVICES TEAM



Welcome Back SLU Students!

As we kick off another exciting semester, Career Services is here to support you in achieving your goals. Whether you're exploring career paths, updating your resume, preparing for internships, or planning your next big step, we've got resources and workshops tailored to meet your needs.

Job Title	Organization Name	Annual Salary	Location	Posting End Date
<u>Administrative Coordinator</u>	CUNY - Hunter College	\$44,411-\$51,781	New York, NY	January 30, 2025 or Until filled
<u>Director, Brand and Communications</u>	The Audacious Project	\$180,000 - \$200,000	New York, NY	Until filled
<u>Manager, Policy Communications</u>	Peter G. Peterson Foundation	\$95,000 - \$100,000	New York, NY	Until filled
<u>Senior Project Manager, Housing Rehabilitation & Ownership Conversion</u>	East New York Community Land Trust	\$80,000 - \$85,000	Brooklyn, NY	Until filled
<u>Campaign Manager, Rent-Regulated Housing</u>	Good Old Lower East Side	\$50,000	New York, NY	Until filled
<u>Community Outreach Specialist</u>	Youth Ministries For Peace and Justice	\$50,000-\$55,000	Bronx, NY	Until filled
<u>Strategic Campaigns Director</u>	Strategic Organizing Center	\$86,423 - 119,823	New York, NY or Washington, DC	Until filled
<u>Strategic Research Analyst</u>	Strategic Organizing Center	\$58,000 - \$64,000	New York, NY or Washington, DC	Until filled
<u>Early Childhood Special Education Instructor</u>	AFSCME (District Council 37)	\$50.00 - \$60.00 per hour	New York, NY	Until filled
<u>Research Analyst</u>	SEIU 32BJ	\$63,314 - \$77,352	New York, NY	Until filled

Job Title	Organization Name	Annual Salary	Location	Posting End Date
<u>Labor Educator</u>	University of Oregon - Labor Education and Research Center	Commensurate with experience	Eugene, OR	February 15, 2025 or Until filled
<u>Labor Policy Research Assistant/ Associate</u>	University of Oregon - Labor Education and Research Center	\$80,000 - \$95,000	Eugene, OR	February 15, 2025 or Until filled
<u>National Campaign Coordinator</u>	American Federation of Labor and Congress of Industrial Organizations	\$114,357.55	Washington, DC	Until filled
<u>Parent and Community Organizer</u>	Montgomery County Education Association	\$92,781.50 - \$140,958.67	Rockville, MD	Until filled



INTERNSHIP

The NY Mets seeking talented students who are interested in paid summer internship opportunities within the New York Mets' front office. Ideal candidates have a long-term goal of working in professional sports. The Summer Internship Program is designed for qualified students who are entering their Junior or Senior year of college.

- The internship will run from June 2nd through August 7th, 2025.
- Candidates must be fully available for the duration of the internship.
- Salary: \$18.15 an Hour

For more information and to apply click [here!](#)

The Office of the New York City Comptroller will accept applications for 2025 summer internships for its various bureaus from November 15, 2024 - February 28, 2025.

Interns participate in hands-on departmental projects as well as an enrichment program that includes networking opportunities, professional development programming, and community service activities.

Students can visit our [website](#) to apply and learn more regarding our currently available Summer Internship positions

NYC Public Schools- Division of Human Resources is seeking undergraduate college interns for an 11-week PAID summer internship!

Under the direct supervision of a DHR manager or staff member, interns will gain hands-on experience throughout various offices within the human resources education sector.

The deadline to apply is February 28, 2025.

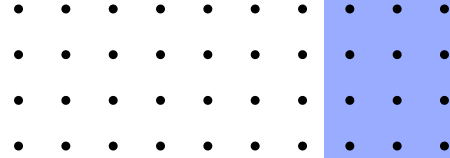
The CUNY Career Launch Program is now accepting applications for paid internship opportunities for summer 2025.

The Career Launch Internship Program allows undergraduate CUNY students ages 18 to 24 to intern in participating healthcare employer partners while earning \$20 per hour!

The application is now live and available [here](#)

Application Deadline: Monday, February 17, 2024

CIVIL SERVICE UPDATES



NYC DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES EXAM SCHEDULE FOR NOVEMBER 2024

Title Code	Exam Title	Exam No.	Open Competitive/Promotion
Apply Beginning 1/8/2025			
10095	ADMINISTRATIVE CONTRACT SPECIALIST	5001	Open Competitive
10095	ADMINISTRATIVE CONTRACT SPECIALIST (PROM)	5501	Promotion
10015	ADMINISTRATIVE ENGINEER	5002	Open Competitive
10015	ADMINISTRATIVE ENGINEER (PROM)	5502	Promotion
10020	ADMINISTRATIVE INVESTIGATOR (PROM)	5554	Promotion
83008	ADMINISTRATIVE PROJECT MANAGER	5005	Open Competitive
83008	ADMINISTRATIVE PROJECT MANAGER (PROM)	5507	Promotion
92508	AUTOMOTIVE SERVICE WORKER	5024	Open Competitive
10260	CALL CENTER REPRESENTATIVE	5029	Open Competitive
40523	CITY TAX AUDITOR	5046	Open Competitive
13632	COMPUTER SPECIALIST (SOFTWARE)	5056	Open Competitive
966710	COMPUTER SPECIALIST (SOFTWARE) (NYC H+H)	5057	Canceled
13632	COMPUTER SPECIALIST (SOFTWARE) (PROM)	5533	Promotion
70410	CORRECTION OFFICER	5301	Open Competitive
81310	GARDENER	5077	Postponed
81310	GARDENER (CUNY)	5078	Postponed
31670	INSPECTOR (HOUSING)	5081	Postponed
91628	OILER	5095	Open Competitive
04891	OILER (CUNY)	5096	Open Competitive
004350	OILER/PLANT MAINTAINER (HOSPITALS) (NYC H+H)	5097	Open Competitive
51810	PROBATION OFFICER	5110	Postponed
54483	SCHOOL FOOD SERVICE MANAGER	5121	Postponed
60817	SCHOOL SAFETY AGENT	5313	Open Competitive
90635	SENIOR PHOTOGRAPHER	5125	Open Competitive
90635	SENIOR PHOTOGRAPHER (PROM)	5544	Promotion

For additional information on upcoming exams, [click here](#)

NEW YORK STATE CIVIL SERVICE HIGHLIGHTS:

New York City Virtual Career Fair

- Date: February 11, 2025
- Time: 11:00 AM - 2:00 PM
- Info: Hosted by the New York State Department of Labor, this virtual fair allows job seekers to connect with employers in a virtual platform.

For a comprehensive list of events and recruitments, you can visit the New York State Department of Labor's [Career Center Events](#) page.