



CUNY SCHOOL OF LABOR AND URBAN STUDIES

THE CITY UNIVERSITY OF NEW YORK

[Office of Career Services and Professional Development Job Digest \(02/02/2023\)](#)



SLU's Office of Career Services and Professional Development job digest provides a list of job and internship opportunities for current SLU students and alumni. The digest also highlights upcoming career events.

Need advice with resume building, interviewing tips or other professional development related guidance? Our Career Specialists are available via Handshake for 1:1 appointments to provide support! All SLU students are eligible to access Handshake, this includes new students, current students, as well as alumni. Handshake is also available to undergraduate, graduate, and students enrolled in certificate programs. In addition, Handshake has an extensive roster of open job opportunities. Feel free to visit the Handshake website and register your account [here](#).

For faculty, staff, and other partners, please share job opportunities with us at careerservices@slu.cuny.edu

Career Services Updates

- We're excited to offer a full line-up of Career Services events for this semester! Please continue to check the [student calendar](#) for dates.
- All of the event registration links are also currently live on [Handshake](#), feel free to register.

Internship/Fellowship Opportunities

| Title | Organization Name | Paid/Unpaid | Location | Posting Close Date |
|--|---|-------------|---|--------------------|
| <u>NYC Housing & Planning Fellowship</u> | NYC Agencies: HPD, DCP and EDC | Paid | New York, NY | 2/5/2023 |
| <u>CUNY Career Launch</u> | City University of New York | Paid | New York, NY with hybrid/remote/in person options | 2/5/2023 |
| <u>Latina Leadership Fellowship</u> | Esperanza United | Paid | Remote/Virtual | 2/10/2023 |
| <u>Occupational Health Internship Program (OHIP)</u> | National Institute for Occupational Safety and Health (NIOSH) | Paid | Washington, DC | 2/10/2023 |
| <u>Summer Intern, Economic Research & Policy</u> | New York City Economic Development Corporation | Paid | New York, NY | Until filled |

Jobs Spotlight

| Job Title | Organization Name | Annual Salary | Location | Posting End Date |
|--|--|------------------------------|-------------------------|------------------|
| <u>Legislative Analyst - Community Coordinator</u> | New York City Department of Consumer and Worker Protection | \$54,100 | New York, NY | 2/5/2023 |
| <u>Inspector - Assistant Investigator</u> | New York City Department of Consumer and Worker Protection | \$42,507 | New York, NY | 2/5/2023 |
| <u>Director of Constituent Services</u> | NYS Senator Shelley Mayer | \$65,000 | Port Chester, NY | 2/13/2023 |
| <u>Labor Policy Research Assistant/Associate</u> | University of Oregon | \$80,000 - \$90,000 | Eugene, OR/Portland, OR | 2/15/2023 |
| <u>Constituent Advocate</u> | New York City Council | \$50,000 | New York, NY | 2/28/2023 |
| <u>HR Policy Manager</u> | CDC Foundation | Commensurate with experience | Atlanta, GA | 3/31/2023 |
| <u>Lead Organizer</u> | SEIU Local 32BJ | \$90,456 | Multiple Openings | Until filled |
| <u>Lead Online to Offline Organizer</u> | PowerSwitch Action | \$71,000 - \$76,000 | Remote | Until filled |
| <u>Lead Construction Organizer</u> | Worker Justice Wisconsin | \$50,000 - \$52,000 | Madison, Wisconsin | Until filled |
| <u>LifeSci NYC Internship Program - Career Counselor</u> | Upper West Strategies | \$70,000 - \$100,000 | New York, NY | Until filled |
| <u>Program Officer II for Asia</u> | Solidarity Center | Starting at \$76,000 | Washington, DC | Until filled |

Civil/Public Service Updates

Upcoming NYC Civil Service Event Dates

2/3/2023 -- Join the NYC Department of Health and Mental Hygiene's Bureau of Public Health Clinics as they host their Public Health Advisor Virtual Hiring Event. If interested, be sure to register for the event [here](#).

2/11/2023 – Join DC 37 and DCAS, the Department of Administrative Citywide Services, at a Hiring Hall & Job Fair on Saturday, Feb. 11, from 10 a.m. to 3 p.m. in the auditorium at 420 West 45th Street, New York, NY 10036. More than 20+ city agencies will be taking applications. Click [here](#) for more information.

Careers with Federal Agency - Social Security Administration

Social Security Administration's (SSA) New York Regional Office is recruiting for a variety of entry level positions including:

- **Customer Service Representative – Field Office or Program Service Center**, providing the public with information about SSA's programs and services, reviewing and evaluating information to determine eligibility for the benefits SSA administers, and updating records using SSA's computer systems.
- **Legal Administrative Specialist – Claims Examining or Benefit Authorizer**, resolving issues or discrepancies in Social Security records and explaining program information both orally and in writing. BAs analyze records to make benefit determinations and research policy before making computer inputs to process actions that are not able to be automated.
- **Claims Specialist – Field Office**, conducting interviews to obtain, clarify and verify information for initial eligibility for various benefits. In addition, resolve discrepancies, clarify issues, and make final decisions for initial and post-entitlement benefits and payments; adjudicate entitlement or disallowance actions; and use SSA's computer systems to access and update claims information.

Applicants may apply online through the [USAJobs](#) listing or feel free to send resume and transcript to NY.TSC.Direct.Hiring@ssa.gov.