CUNY SCHOOL OF LABOR AND URBAN STUDIES
THE CITY UNIVERSITY OF NEW YORK

TUITION SCHOLARSHIP

Empowering Students by Breaking Down Financial Barriers

The Tuition Scholarship (TUT) was created to assist in defraying tuition and fees costs. It provides up to $1,000.00 in support for new and continuing students with financial need. Awards depend on the availability of funds and award amounts may vary. The scholarship is not recurring, so students are encouraged to reapply each term if they have a demonstrable need.

ELIGIBILITY

Applicants must be new or continuing undergraduate or graduate students in a certificate or degree-seeking program. A minimum enrollment of 3-credits is required per semester with a minimum GPA of 2.0 for undergraduates and 3.0 for graduates. In addition to the application, students must complete the *2021-2022 FAFSA* and submit a compelling personal statement that demonstrates their financial need. Award determination is made using the current *NYS Median Family Income Index* and the application materials.

All applicants must meet Satisfactory Academic Progress (SAP), which is the successful completion of coursework towards a degree or certificate. Students must resolve incomplete coursework (INC) prior to applying. Applications submitted with outstanding incompletes will be denied.

    I.   Application
    II.   FAFSA
    III.   Personal Statement

Application Deadline: Friday, July 16, 2021, 11:59PM

This application and all supporting documents must be submitted by the date listed above. Late or incomplete applications will not be accepted or reviewed. Falsification of any information will automatically disqualify the applicant from receiving any scholarships.

APPLICATION INSTRUCTIONS

Follow instructions carefully when preparing and uploading sections.

I.   **Getting Started**

ACROBAT READER IS REQUIRED TO FILL THIS FORM! HANDWRITTEN, COPIED, OR SCANNED VERSIONS OF THIS DOCUMENT WILL NOT BE ACCEPTED.

Follow the link to install the most current version of Adobe Acrobat Reader: https://get.adobe.com/reader/. For assistance, contact the CUNY SLU Helpdesk at ITHelpDesk@slu.cuny.edu

II.   **Application Form**
1. <u>SAVE</u> this form to your computer.
2. Open with Acrobat Reader and fill in the required sections.
3. Once complete, <u>SAVE</u> as a <u>PDF</u> using filename: [LAST NAME, FIRST NAME] _ TUT APPLICATION

III.   FAFSA Instructions

1. Visit https://studentaid.ed.gov/sa/fafsa to get started.
2. The School of Labor and Urban Studies is part of the CUNY Graduate School and University Center.
    Use the Title IV School Code is 004765 (CUNY Graduate School and University Center).
3. SAVE the FAFSA confirmation page using filename: [LAST NAME, FIRST NAME] _ TUT FAFSA

Your FAFSA must be completed at the time of submission. If you have questions while completing the FAFSA form, you may contact the FAFSA helpline at (800) 433-3243.

IV.   Personal Statement Instructions

1. Submit a typed essay (no more than 1,000 words) that highlights the following:

    ▪ *Tell us about you. For example – are you the first in your family to go to college? Are you financially or economically disadvantaged? Are you managing debt?*
    ▪ *Explanation on the steps you have already taken to pay for your education, such as a 529-Savings Plan or student loans.*
    ▪ *Explanation of challenges, such as circumstances in your life that have impacted your ability to pay for your education. For instance, there may have been changes in your family's income, unanticipated expenses, or a shortfall in your finances.*
    ▪ *How will this scholarship help you achieve you academic or career goals?*

2. Remember to proofread! Review the document to ensure it is complete, current, and legible.
3. Once complete, SAVE the doc as a PDF using filename: [LAST NAME, FIRST NAME] _ TUT ESSAY

V.   Submission Instructions

1. Access the secure document upload link: https://www.dropbox.com/request/MAMcIvrfqYqmVfDivzPc
2. Click 'Select Files' to choose the documents. You can also drag docs into the upload pane.

You should be submitting three (3) separate documents (application, FAFSA confirmation, and personal statement). Be sure that each file is saved as a PDF. Do not upload secured, password-protected, or encrypted files as reviewers will not view these documents

For support, please contact scholarships@slu.cuny.edu.

Continue to Application …

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TUITION SCHOLARSHIP
APPLICATION

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Application Deadline: Friday, July 16, 2021, 11:59PM

I am a new student.

I am a continuing student.

Last Name _____ First Name _____ Middle Initial_____

Address _____City _____ State_____ Zip _____

Phone # _____ Personal E-mail _____

Student E-mail _____

EMPLID_____ Degree/Cert Program _____

ACKNOWLEDGEMENT

I understand that awards depend on the availability of funds, award amounts may vary, and that I am responsible for tuition/fees the scholarship does not pay.

I understand that decisions are final.

I agree that if awarded a scholarship, the CUNY School of Labor and Urban Studies may share my name and scholarship information with the local media, television, radio, and/or the College website.

I, the undersigned, have read and understood the terms of this application. I hereby certify that this form and any attachments are truthful and that I am the person whose details have been provided.

_____   _____

Signature   Date

Continue to FAQ…

CUNY SCHOOL OF LABOR AND URBAN STUDIES
THE CITY UNIVERSITY OF NEW YORK

TUITION SCHOLARSHIP
FAQ

1. *Where can I obtain a TUT application?*
   The application is available on the CUNY School of Labor and Urban Studies website: https://slu.cuny.edu/tuition-and-financial-aid/education-financing/grants-and-scholarships/slu-tuition-scholarship/.

   If you cannot download the application, contact the CUNY SLU Helpdesk at ITHelpDesk@slu.cuny.edu

2. *Who can I contact for application assistance and support?*
   Scholarships@slu.cuny.edu.

3. *Are paper applications accepted?*
   No. The application and supporting documents must be submitted electronically by 11:59 p.m. EST on the deadline using the secure document upload: https://www.dropbox.com/request/MAMcIvrfqYqmVfDivzPc

   Please pay attention to deadlines. Late or incomplete applications will not be accepted or reviewed. Paper copies of the online application will not be accepted.

4. *What are the minimum application requirements for TUT?*
   - New or continuing undergraduate or graduate students in a certificate or degree-seeking program.
   - Enroll in at least 3-credits
   - Demonstrate financial need (FAFSA)
   - Submit a 500 to 1000-word personal statement
   - Maintain a minimum GPA is 2.0 for undergraduates; 3.0 for graduates.
   - Meet *Satisfactory Academic Progress (SAP),* which is the successful completion of coursework towards a degree or certificate. Incomplete coursework (INC) must be resolved prior to application submission. Applications submitted with outstanding incompletes will be denied.

5. *Do only full-time students qualify for TUT?*
   No. The applicant must be pursuing a certificate, advanced certificate, bachelors, or master's degree at the CUNY School of Labor and Urban Studies and registered for at least one, 3-credit course.

6. *I have incomplete coursework (INC). Am I eligible for TUT?*
   No. Incompletes must be resolved prior to applying.

7. *Can I apply for TUT if I receive aid from other sources?*
   Yes. However, TUT is a last payer award. This means outside grants, scholarships, or employer benefits must be used first. TUT will cover the difference in tuition after financial aid is applied (excluding federal or private student loans).

   For example, Martin's total tuition is $2,000. He is awarded a Tuition Scholarship for $1,000, but also receives Federal Pell for $1,500. Martin's Tuition Scholarship will be reduced to $500 to cover eligible tuition expenses. If Martin received $2,000 in Federal Pell, the Tuition Scholarship would be reduced to $0.00.

   Questions about Financial Aid should be directed to financialaid@slu.cuny.edu or (212) 817-7460.

8. *How are awardees selected?*
   The awarding committee scores applications based on the stated criteria and renders a final decision.

9. *How are TUT awardees notified?*

The awarding committee will transmit their decision to the Office of Student Accounts, Scholarship Department. The Scholarship Department will notify awardees via the e-mail listed on their application.

Please contact StudentAccounts@slu.cuny.edu with questions or concerns about TUT payments.

10. *How much does TUT pay in tuition and fees?*

Awards depend on the availability of funds and award amounts may vary. The maximum award an applicant can receive is $1,000.00.

11. *How is TUT applied to my bill?*

The Scholarship Department works with the Office Fellowships and Financial Aid to package and disburse TUT after the enrollment verification date.

12. *Can TUT be allocated to pay other educational costs?*

Unfortunately, no. TUT cannot be used for prior debts, textbooks, or transportation.

13. *Can I receive a refund if TUT payments exceed the cost of my tuition and fees?*

Unfortunately, no. Awards are derived from qualified charges and financial aid (excluding federal or private loans). Refunds are not permitted. TUT is the last payer, which means outside grants, scholarships, or employer benefits must be used first. TUT will cover the difference in tuition after financial aid is applied (excluding federal or private student loans).

For example, Martin's total tuition is $2,000. He is awarded a Tuition Scholarship for $1,000, but also receives Federal Pell for $1,500. Martin's Tuition Scholarship will be reduced to $500 to cover eligible tuition expenses. If Martin received $2,000 in Federal Pell, the Tuition Scholarship would be reduced to $0.00.

14. *Are TUT funds rescinded if I drop or withdraw from courses?*

TUT recipients are encouraged to focus on their studies and only drop or withdraw in extreme circumstances. While the awardee will not lose funding in the semester TUT was awarded, such actions may cause future TUT applications to be denied. Students with extenuating personal circumstances should follow the approved appeal process to restore eligibility.

15. *How many times can students reapply for TUT?*

We encourage students who received, or did not receive, the scholarship, to reapply if a demonstrable need remains. Applications will be given consideration in the context of the new circumstances of the subsequent application, available funding, and new applications received.

16. *What happens if my FAFSA changes?*

Applicants or awardees who no longer have demonstrable financial need may no longer be eligible for TUT.

17. *What happens if my GPA falls below the minimum?*

Awardees whose GPA falls below the minimum during the semester in which they received TUT will not lose funding. However, the student will no longer be eligible to apply for TUT in subsequent terms until their GPA meets the application requirements.