



Certificate in Public Administration and Public Policy

Program Overview

The **Certificate in Public Administration and Public Policy** provides students with a basic understanding of government agencies, social services, and the policy making process. The certificate is a valuable educational and professional credential for workers in the public and non-profit sectors, and for students interested in government, interest groups, and political decision-making. Students who complete the program may apply their certificate credits toward the BA in Urban and Community Studies degree program.

Career Prospects

This certificate is ideal for workers in the public sector; or non-profit advocacy groups; seeking a better understanding of government agencies. Graduates are prepared for careers as policy makers and analysts, researchers and planning specialists, or journalists.



Students In The Program Will:

- **Understand** the major issues facing American cities and the policies designed to address them.
- **Learn** the structure of public agencies and other administrative bodies.
- **Gain** a deeper knowledge of the role of government and interest groups in decision-making.
- **Evaluate** the effectiveness of public policies and models of public administration.

Curriculum

4 Courses: 16 credits

Sample Courses

- Public Administration
- Government, Politics, and the Policy Making Process
- Public Issues and Public Policy
- Research Seminar on Public Policy

Admissions Requirements

Candidates for admission to undergraduate level certificate programs must provide proof of high school graduation or High School equivalency diploma from New York State (also known as TASC or GED). Applicants are required to submit a personal statement and resume.