REPORTING COVID CASES

If you receive a positive PCR COVID test result or you are exposed to a person who tests positive for COVID, please report the case to our SLU Coronavirus Liaison via email at coronavirusliaison@slu.cuny.edu . Make sure to provide your full name and a telephone number where we can reach you.

Below you will find the contact information for our Coronavirus Team and the COVID reporting process while at or off campus:

Page 8 of Reopening Plan:

Table 1. Coronavirus Team Contact Information (updated):

Roles	SLU Staff	Emails	Telephone
SCREENER	• Jeff Rickman, IT Director • Ralph Tricoche, IT • Additional Screeners and Back-up Screeners	CoronavirusLiaison@slu.cuny.edu	646-313-8319
CORONAVIRUS LIAISON	• Burt Sacks, Assoc. Dean of Administration and Operations • Gladys Palma de Schrynemakers, Assoc. Dean of Academic Affairs	CoronavirusLiaison@slu.cuny.edu	646-313-8319
CORONAVIRUS COORDINATOR	• Burt Sacks, Assoc. Dean of Administration and Operations • John Conway, Human Resource Manager • Nelly Benavides, Deputy to Assoc. Dean Sacks	CoronavirusCoordinator@slu.cuny.edu	646-313-8319
CAMPUS LOCATION VACCINE AUTHORITY (LVA) & TESTING ADMINISTRATOR	• Laurie Grimes, Registrar (Student Records) • John Conway, Human Resource (Faculty and Staff Records)	• Laurie.grimes@slu.cuny.edu • John.Conway@cuny.edu	• Laurie Grimes: 646-313-8415 • John Conway: 646-664-3277

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Page 7 & 8 in Appendix: Reporting Cases:

Figure 3. Reporting a COVID Case While on Campus:
Person showed no signs upon entering the campus and began feeling sick while on campus:

EMPLOYEE → SUPERVISOR → CORONAVIRUS LIAISON → CORONAVIRUS COORDINATOR, CUNY, and SLU REOPENING COMMITTEE & DEAN → CAMPUS REPORTING

STUDENT / VISITOR → CORONAVIRUS LIAISON → CORONAVIRUS COORDINATOR, CUNY, and SLU REOPENING PLANNING COMMITTEE & DEAN → CAMPUS REPORTING
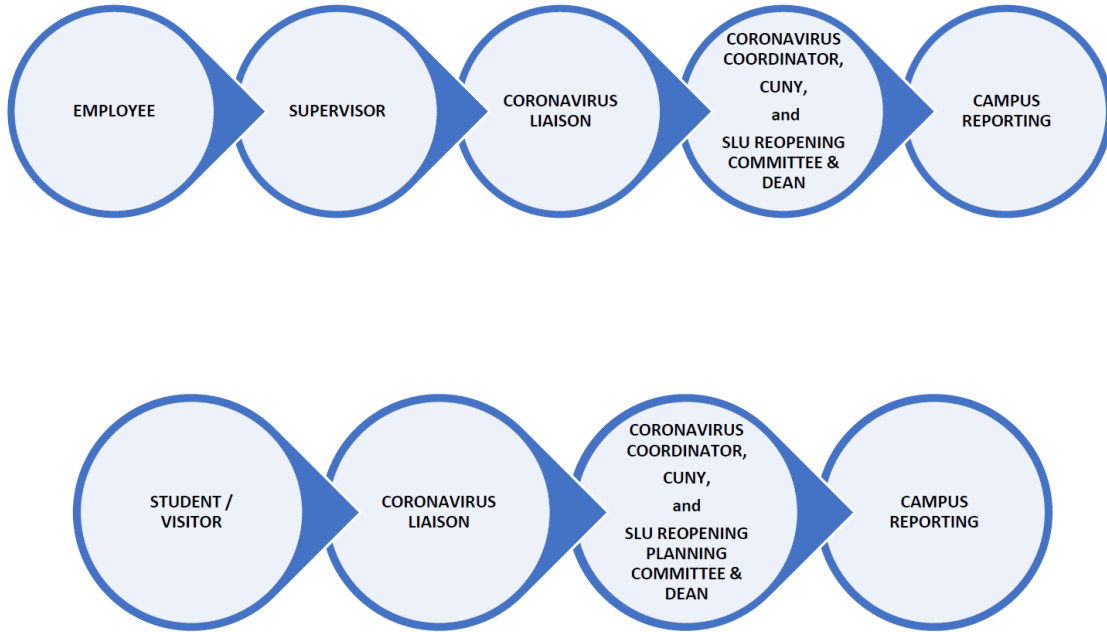
Figure 4. Reporting a COVID Case While OFF Campus:
Diagnosed with COVID-19/has been sick because of COVID-19/ Travelled within last 14 days/ Exposed to possible COVID-19 case(s):

EMPLOYEE → SUPERVISOR → CORONAVIRUS LIAISAN → CORONAVIRUS COORDINATOR → CUNY

EMPLOYEE → STAYS HOME

EMPLOYEE → FOLLOWS CDC GUIDANCE TO SELF-ISOLATE (QUARANTINE)

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                          ┌──────────────────────┐      ┌──────────────────┐      ┌──────────────┐
                          │ CORONAVIRUS LIAISAN  │──────│   CORONAVIRUS    │──────│    CUNY      │
                     ┌────│   (VIA TEMPLATE)     │      │   COORDINATOR    │      │              │
                     │    └──────────────────────┘      └──────────────────┘      └──────────────┘
┌──────────────────┐ │    ┌──────────────────────┐
│                  │ │    │                      │
│ STUDENT/ VISITOR │─┼────│     STAYS HOME       │
│                  │ │    │                      │
└──────────────────┘ │    └──────────────────────┘
                     │    ┌──────────────────────┐
                     │    │   FOLLOWS CDC        │
                     └────│ GUIDANCE TO SELF-    │
                          │ ISOLATE (QUARANTINE) │
                          └──────────────────────┘
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