



Setup Microsoft Authenticator app authentication

Use the <u>Microsoft Authenticator app</u> to receive notifications on your smartphone or tablet to verify your identity when prompted for **Multifactor Authentication**.



Step 1. Download and install the Microsoft Authenticator app

Visit the <u>Apple app store</u> or <u>Google play store</u> on your device and install the Microsoft Authenticator app. Alternatively, visit <u>aka.ms/authapp</u> and download the Microsoft Authenticator app.

Step 2. Add your account to the app

- 1. On your desktop, visit <u>https://aka.ms/mysecurityinfo</u>
- 2. Select Add Method > Authenticator app
- 3. Follow the wizard experience to setup the app

Scan the QR Code in the app and test the push notification flow as part of this experience. For more information, see <u>this guidance</u>.

Step 3. Change default sign-in settings to the Authenticator app

To ensure that you are prompted to sign-in using push notifications:

- 1. Visit <u>https://aka.ms/mysecurityinfo</u>
- 2. Select **Default sign-in method > Change> Authenticator – notification** option.

Congratulations! You are now setup with the Microsoft Authenticator app and can receive push notifications for multifactor authentication verification.

Want to learn more?

- Visit the <u>CUNY website</u> or <u>CUNY IT Help</u> for general information about Microsoft Multi-factor Authentication,
- See also <u>FAQs for Microsoft Multi-factor Authentication</u> in CUNY IT Help for information specific to the CUNY implementation of Microsoft Multi-factor Authentication

Thank you!

CUNY SLU IT Department

If you need IT help, please email us at ITHelpDesk@slu.cuny.edu or give us a call at 646-313-8440